



HOLY CROSS ACADEMY

Family Preschool Center at St. Louis Campus

Registration Checklist

- Registration Form
- School Application
- \$50 Registration Fee
- Child's Medical Statement
- Immunization Record
- Emergency Crisis Information Form
- Handbook Acknowledgement
- Birth Certificate
- Health History Form

Welcome to Holy Cross Academy Family Preschool Center at St. Louis Campus.

Please return the 2013– 2014 Preschool Registration form with your \$50 registration fee as soon as possible to hold a place in the preschool program. All forms MUST be on file in the school office BEFORE your child starts school.

Thank you for choosing St. Louis' Family Preschool Center!

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Louisville OH 44641
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2013-2014 PRESCHOOL REGISTRATION

Please share this with anyone who may be interested

Each family is required to return this completed form, along with the non-refundable Educational Fee of \$50 per student.



St. Louis Campus

Family name: _____

Home Parish: (i.e. St. Louis, St. Benedict, etc.): _____

Please register the following children in the St. Louis Family Preschool Center for 2013-2014 school year.

STUDENT'S NAME

\$50 FEE PER STUDENT

_____	_____
_____	_____
_____	_____

Check # _____ Cash _____ **Total Fees:** _____

	(8:30am to 11:30am)	(8:30am to 2:30pm)
Two Days:	Half Day – \$145 per month	Full Day – \$270 per month
Three Days:	Half Day – \$170 per month	Full Day – \$310 per month
Four Days:	Half Day – \$200 per month	Full Day – \$350 per month
Five Days:	Half Day – \$235 per month	Full Day – \$375 per month

Early drop off available starting at 7:30am at no additional charge. Aftercare available until 5:30pm. Please see separate fom.

Please indicate days and times requested: _____

Parent Assistance:

In addition to paying all fees and tuition timely, we ask parents to support school policy and the authority of the administration and teachers as well as:

- Follow the policy and procedures stated in the handbook.
- Insist that your child obey the regulations and principles of appropriate behavior.
- Communicate with teachers with questions and concerns.
- Volunteer and support fundraisers and/or other services to assist teachers and administration.

Children currently not enrolled in school who will be attending St. Louis in the future:

CHILD'S NAME

BIRTHDATE

AGE

Child's Medical Statement



St. Louis Campus

This is to certify that I have examined _____ on _____ and have

found that he/she:

- 1) has had immunization required by SECTION 3313.671 of the OHIO REVISED CODE for the admission to school, or has had the immunizations by the OHIO DEPARTMENT OF HEALTH for infants and toddlers or _____ is to be exempted for these requirements for medical or religious reasons.
- 2) is free from apparent communicable disease and is in suitable condition to attend a preschool program based on his/her medical history and physical condition at the time of the examination.

Physician's signature _____

Physician's name (please print) _____

Address _____

City, State, Zip code _____

Phone _____

Parent Name _____

Child Birth Date _____

Immunization (Enter Month/Day/Year)

DTP: 1. _____ 2. _____ 3. _____ 4. _____ *5. _____

Polio: 1. _____ 2. _____ 3. _____ *4. _____

MMR** _____

Hep B: 1. _____ 2. _____ 3. _____ 4. _____

HIB: 1. _____

Varicella Virus Vac _____

*The 5th DTP and the 4th Polio should be given just prior to the start of school.

** If measles, mumps and rubella not given as MMR, give dates for each immunization:

Measles _____ Mumps _____ Rubella _____



St. Louis Campus

Tuition Fees and Policies

Half Day – 2 Days \$145 per month	All Day – 2 Days \$270 per month
Half Day – 3 Days \$170 per month	All Day – 3 Days \$310 per month
Half Day – 4 Days \$200 per month	All Day – 4 Days \$350 per month
Half Day – 5 Days \$235 per month	All Day – 5 Days \$375 per month

Hours of Operation

Educational hours are 8:30am to 2:30pm, with a morning class from 8:30 to 11:30, lunch, rest and afternoon educational offering. Early drop-off is available at 7:30am for no additional charge. Extended day is available from 2:30pm to 5:30pm for \$5.00 per hour or \$10 per day.

Checks

All checks are to be made payable to *St. Louis Parish*. Please write your child's name on the check. Our tax ID number is available upon request.

Registration Fee

A \$50 registration fee is due upon enrollment.

Vacations

The Holy Cross Academy at St. Louis Family Preschool Center does not make exceptions for vacations.

Delinquent Accounts/Returned Checks

A fee of \$5.00 per week will be charged to the account if payment is not received within the first week of each month. If the tuition is two months behind the child will not be permitted in school until the amount due is paid. A \$25.00 fee will be charged for any returned checks due to insufficient funds. The parent will be required to pay in cash until all account balances are settled.

Second Child

A 10% discount on tuition is given to the second child of the same immediate family in the preschool. This 10% does not transfer to St. Louis School



St. Louis Campus

Handbook Acknowledgement

I have received a copy of the St. Louis Family Preschool Center Handbook.

Signature _____ Date _____



St. Louis Campus

School Supply List

- 2 glue stick
- 1 two pocket folder with name on it
- 1 backpack
- 1 package Lysol/Clorox wipes
- 2 boxes facial tissues
- 3 rolls of paper towels
- 1 change of clothes (shirt, pants, socks, underwear)

All-Day students should bring a pillow and blanket to be kept at school.